



Kingston & Elmbridge Junior Snorkellers Club

Club Rules / Bye-Laws

In addition to the rules and byelaws set out in the British Sub Aqua Club articles of Association (supplied on request) and the Xcel Leisure Centre Rules, the following rules/bye-laws will also apply:

1. ***All Snorkellers will be on poolside by 7.20pm ready to start.***

This will mean that we achieve better use of pool time, being able to use the full hour for teaching rather than spending fifteen minutes fiddling about getting kit together, briefing etc.

2. ***All Snorkellers will bring their Log Book with them each week.***

This was introduced at the request of the Instructors. The instructors are unable to sign up the logbooks if they are not brought along each week and presented for signing. **It is your responsibility to get it signed.** This will increase your chance of gaining an award as there is written proof that a particular lesson has been taken.

3. ***All Snorkellers will have their own kit with them each week.***

Due to a lack of club equipment all members should have their own Mask, Fins and Snorkel with them every week. This will make training easier so that we are not sharing equipment or looking for things to fit. ***(The only exception is new members for the first month)***

4. ***All Snorkellers will attend training each week or notify their Instructor in advance of absence.***

This rule has been introduced as it is becoming increasingly difficult for the instructors to develop their lessons due to recaps or re instruction of the previous weeks work due to an absent person returning. Please register any absence via the [Online Club Manager](#) website. Illness, school events and holidays are the obvious reasons.

5. ***All Snorkellers will behave in an orderly and safe manner, and follow directions given by the Instructor at all times.***

This rule was introduced for safety reasons, as the instructors must have control at all times to prevent any incident. We would expect the same level of respect given to the instructor, as that which the snorkeller would show to his/her schoolteacher. The pool is an educational environment that is far more dangerous than a classroom, and must be treated as such by both the instructor and the student.

6. ***Bullying in ANY form will not be tolerated.***

We have a Zero-tolerance policy for bullying of any kind. Sanctions could include verbal/written warnings, removal from pool, suspension from club, or being asked to leave. We want everyone to enjoy our sport without fear.

7. ***Students will adhere to the KEJSC Code of Conduct and BSAC Code of Conduct***

The Codes are a guide for all members to act in appropriate manner in line with the ethos of the club. All are easily achievable and promote good behavior, support of your peers and professionalism inside and outside of the club environment.

8. ***Members and required to notify the Club of any Medical Condition, Injury or Illness relevant to Snorkeling.***

To ensure the safety of our students, we request that any member who may become unfit for snorkeling activities through illness, injury or other medical condition, notify the club of that ailment. Any notification will be dealt with in the strictest of confidence, and will only be shared on a “need to know” basis to ensure the safe training or management of the activities. Where necessary, alternative training, dry training, or other support can be provided to the member so they are not excluded from the group.

9. ***Parents / Guardians are required to update the club of any changes in Member’s personal circumstances.***

To ensure we maintain the correct information for your child in line with the Data Protection Act and GDPR Regulations; we request that any changes in personal circumstances, such as moving home, changing school, medical conditions, or guardian details be updated regularly. This can be easily completed via the Online Club Management Portal (<https://www.onlineclubmanager.com/login.php>). Access will be generated when you join the club.